



■ Food Concession Application

MILFORD MEMORIES SUMMER FESTIVAL

August 8-10, 2025 | Deadline: May 1, 2025

Art Show Hours: Fri., 10 a.m.-8 p.m.; Sat. 10 a.m.-7 p.m.; Sun., 10 a.m.-5 p.m.

Dear Vendor,

Thank you for your interest in the 2025 Milford Memories Summer Festival. We are looking forward to yet another fantastic event! If you participated last year, you know that our layout changed due to our Central Park renovation. We will be sticking with the 2024 layout this year. We feel it worked out well and our visitors seemed to agree.

We are aware that there were some parking issues that we hope to address and make it easier for you. Please be aware that parking is an issue for everyone that participates in the festival. It is the reality of having a very large event in a small village.

Each vendor, if accepted, will be allocated a specific set-up time, supervised by myself or a designated volunteer. These times must be adhered to as we are now on a street with multiple points of entry. Also, please understand that the Milford Fire Department is insisting that we have 10 feet of space between each vendor. This means that you **MUST** measure your entire vehicle. You will be subject to removal or fined if your measurements are not exact.

As every year, I ask that you be adaptable, communicative, and understanding. I love working with vendors and want the best for everyone. Thank you.

Jennifer Hill
Food Vendor Chairperson
Communication/Special Event
Huron Valley Chamber of Commerce



■ Food Concession Application

MILFORD MEMORIES SUMMER FESTIVAL

August 8-10, 2025 | Deadline: May 1, 2025

Art Show Hours: Fri., 10 a.m.-8 p.m.; Sat. 10 a.m.-7 p.m.; Sun., 10 a.m.-5 p.m.

Milford Memories will be held August 8, 9 & 10, 2025 regardless of weather conditions. To participate, interested parties must submit a fully completed application, along with all required documents and food vendor fees, to Milford Memories Summer Festival by May 1, 2025.

Notification of application status will be sent by May 25, 2025. If the application is not accepted, a written notification will be provided, and the check will be returned.

Food vendors are required to have a valid Oakland County Health Department permit, and failure to provide this permit may result in termination without a refund. The health department will conduct on-site inspections, and inquiries can be directed to 248-424-7190.

Additionally, vendors must furnish a valid certificate of liability insurance with a minimum coverage of \$100,000, naming Milford Memories Summer Festival and The Huron Valley Chamber of Commerce as additional insured.

A detailed menu with pricing, a food picture (if available), and a picture of the concession unit must accompany the application. Items not specified in the menu will not be permitted for sale. Milford Memories Summer Festival does not guarantee exclusivity of menu items sold at the festival.

Milford Memories Summer Festival will assign vendor locations, and **movement is not allowed once assigned**. Set-up must occur within the allotted time, and vendors must park in designated areas.

Vendors are expected to be open for business from the start to closing time each day. Extended hours may be chosen to accommodate Beer Tent traffic on Friday and Saturday nights.

Vendors are required to supply power cords that are at least 150 feet long and ensure they are safely secured using electrical tape. This is required for for each food vehicle. For connection to the Milford Memories electrical panels, cords equipped with cam-loks are preferred. If there are any queries regarding the types of cord ends to be used, these should be addressed and receive approval from the Milford Memories electrician at least two weeks before the festival. Sanitary marine hoses in good condition (minimum 150 feet) must be provided, and vendors are responsible for wastewater containment. Water accumulation outside the designated area is not allowed. All heat elements must be located out of reach of public.

The Village of Milford Fire Department will conduct on-site inspections of each concession unit/booth/tent and its surroundings to ensure compliance with fire safety codes. It is mandatory for vendors to meet these safety requirements. The fire department is requiring all vendors to have a 10' space between them. This will be strictly enforced. Therefore, all vehicle measurements must include your hitch. If measurements are inaccurate, you may be asked to leave or required to pay for the additional space that was not preassigned. The festival has the right to make that determination. The Milford Fire Department can be contacted at 248-684-2335.



■ Food Concession Application **MILFORD MEMORIES SUMMER FESTIVAL**

August 8-10, 2025 | Deadline: May 1, 2025

Art Show Hours: Fri., 10 a.m.-8 p.m.; Sat. 10 a.m.-7 p.m.; Sun., 10 a.m.-5 p.m.

Vendors are responsible for maintaining cleanliness in their assigned locations and must refrain from any form of dumping, except in designated dumpsites provided by Milford Memories.

In case of injuries or accidents involving persons or property during the event, vendors must promptly notify Milford Memories staff.

Activities such as the consumption or promotion of alcoholic beverages, the use of foul language, posing threats to attendees' safety, or violating state rules may lead to immediate removal from the premises and denial of future participation.

Milford Memories Summer Festival, The Huron Valley Chamber of Commerce, sponsors, members, and participants assume no liability for loss or damage to vendor's property. While precautions will be taken, vendors waive any claims for loss or damage to their property.

Milford Memories Summer Festival reserves the right to cancel vendor rights if there is a breach of the agreement or failure to comply with rules and regulations, with no refund of the food vendor fee.

The agreement is not transferable or assignable to another party. Vendors must have an authorized representative present at their concession throughout the festival.

Vendors agree to comply with all laws, rules, regulations, and ordinances of governmental agencies and other authorities with jurisdiction at the event. They are responsible for paying all sales taxes or other required taxes.

By signing the contract, vendors agree to hold harmless and indemnify Milford Memories Summer Festival, Huron Valley Chamber of Commerce, and their officers, board of directors, and agents from any cause of action for damage to persons or property, assuming full responsibility. Vendors must be open for business during Art Show Hours.

Signature_____ Date_____

Please send to: Huron Valley Chamber, attn. Jen Hill, 317 Union, Milford, MI 48381

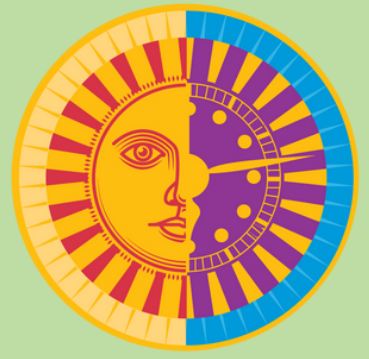
Food Concession Application

MILFORD MEMORIES SUMMER FESTIVAL

August 8-10, 2025 | Deadline: May 1, 2025

Art Show Hours: Fri., 10 a.m.-8 p.m.; Sat. 10 a.m.-7 p.m.; Sun., 10 a.m.-5 p.m.

Please send to; Huron Valley Chamber, attn Jen Hill, 317 Union, Milford, MI 48381



Food Vendor Information

Business Name

E-Mail

Full Name

Cell Phone

Address

City

State

Zip

Concession Information:

Type of vehicle

- food truck
 trailer
 tent

Exact Size of concession vehicle

 X

**PLEASE INCLUDE THE HITCH IN YOUR MEASUREMENT

10 x 10 = \$1550

10 x 15 = \$1800

10 x 20 = \$2150

10 x 30 = \$2950

*every additional foot, add \$100

additional feet

X

\$100 =

Electric Information- electricity must be paid for prior to the show . Cost is per connection.

20 AMP = \$125

30 AMP = \$150

50 AMP = \$200

Water Information

Continual by hose = \$75

Self-supplied

Access to water

Beer Tent hours are Friday & Saturday night from 6 p.m. - midnight. (& open during the day)

Check Total

Concession Unit \$ _____
 Additional Feet \$ _____
 Electric \$ _____
 Water \$ _____
Total \$ _____

Checklist of items to be included

- Photo of food vehicle Signed copy of Rules & Regulations
 Photo of food served Proof of Insurance
 Full menu & prices Check incl. vehicle, electric & water
 Completed | signed application

I agree this information is true to my knowledge and hereby agree to abide by all the rules and regulations set forth by Milford Memories Summer Festival. I understand if I am outside of the reported measured space that I will be subject to additional fees or asked to leave.

Signature

Date